



*"Empowering student achievement to build a strong community."*

The intent of the foundation is to enhance the existing education programs, partnerships, and collaborations to improve the quality of education for ALL CHILDREN in [Westfall Local Schools](#), of Williamsport, Ohio.

## **GRANT APPLICATION PROCESS**

Before submitting your grant application, please complete the following checklist to ensure all of the required information has been included

- The applicant is a Westfall Local School district administrator, teacher, staff, student, or parent sponsored by certified staff
- The building principal has read, agreed to, signed and dated the proposal.
- The Applicant Statement of commitment has been signed by all key personnel.
- Grant application includes a comprehensive budget, to include all equipment, materials or services to be purchased.
- Grant application is fully completed

**THE WESTFALL EDUCATION FOUNDATION GRANT APPLICATION**

Name of applicant: \_\_\_\_\_ Building: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

\* The applicant will be the contact person for the Foundation.

Applicant, please check which applies to you:

- administrator
- certified staff
- staff sponsored by a certified staff member
- parent sponsored by a certified staff member
- community member sponsored by a certified staff member

Amount of proposed grant: \$ \_\_\_\_\_

Briefly explain how the money from this proposed grant would be used.

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How many students will this grant impact? \_\_\_\_\_

Do you or your group have other means to raise funds? \_\_\_\_\_ If so, please explain:

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When is this initiative expected to begin? \_\_\_\_\_

When is this initiative expected to end? \_\_\_\_\_

Which of the WEF grant categories apply to your grant request? (Check as many as apply.)

Innovation    Access    Career Development    Enrichment

On a separate typed paper, please give detailed information about the grant you are requesting. This description should include more information on all of the following:

- ✓ Identify the objective of this initiative.
- ✓ Provide information regarding what the students will do and how students will be impacted by a grant award.
- ✓ Explain what the expected outcome will be.
- ✓ Explain how the success of this initiative will be determined.
- ✓ Explain how this initiative addresses all the above grant categories you checked.





**Applicant Statement Commitment:** I am committed to completing this project in the current school year and I will:

- 1.) Include a comprehensive budget with this application.
- 2.) Obtain written approval from The Westfall Education Foundation for any changes in expenditures. 3.) Refund any unused funds to The Westfall Education Foundation.
- 4.) Identify The Westfall Education Foundation as the funding source in any publications relating to the project.
- 5.) Provide pictures and appropriate student releases for The Westfall Education Foundation's use.
- 6.) Complete a summary report and return it to the WEF at the end of this initiative.

Applicant Signature: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Please submit this grant to [westfalleducationfoundation@gmail.com](mailto:westfalleducationfoundation@gmail.com)

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WEF Use Only

Grant Awarded or Denied (Circle one.)

WEF Board President Signature \_\_\_\_\_

WEF Board Treasurer Signature \_\_\_\_\_

Comments: \_\_\_\_\_

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